



cirencester
· town council ·

OUR FUTURE CIRENCESTER STEERING GROUP

MINUTES OF THE STEERING GROUP MEETING HELD ON MONDAY, 11TH JULY 2011 AT 6.30 P.M. IN SUITE 3, DYER HOUSE, 3
DYER STREET, CIRENCESTER

PRESENT: Cllr Andy Lichnowski (Chairman)
Clare Bartlett
Iain Butler
William Cooper
Jonathan Davies
Jan Gronow
Jane Gunner (until 6.57pm)
Jenny Phelps
Martin Portus
Jacqui Stearn
Andrew Tubb

1.	<p>APOLOGIES</p> <p>Cllr Shirley Alexander, Liza Darroch, Andrea Pellegram and Chris Vickery.</p>
2.	<p>APPOINTMENT OF VICE-CHAIR</p> <p>It was AGREED to appoint Jan Gronow as Vice-Chair of the Steering Group to serve until the Annual Meeting in 2012.</p>
3.	<p>MINUTES OF THE ANNUAL STEERING GROUP MEETING HELD ON 13TH JUNE 2011</p> <p>The Minutes of the Annual Steering Group Meeting held on 13th June 2011 were received and approved as an accurate record.</p>
4.	<p>PRESENTATION BY JENNY PHELPS OF FWAG ON THE FEP/HLS PROGRESS</p> <p>A presentation was given by Jenny Phelps from the Gloucestershire Farming and Wildlife Advisory Group on progress relating to the Farm Environment Plan, the prerequisite of a bid for Higher Level Stewardship (HLS) funding.</p> <p>It was noted that a decision would need to be made in the Autumn of 2011 as to which parcels of land are to be formally put forward for HLS inclusion.</p>
5.	<p>CIRENCESTER DEVELOPMENT PARTNERSHIP APPOINTMENTS</p> <p>5.1 The appointment of Ged Cassell as Partnership Development Officer was endorsed and approved;</p> <p>5.2 Further to discussion, the appointment of Stephen Wright on a 6 month fixed term contract, based on 2 ½ days per week @ £25,000 pro-rata to assist the Partnership in working towards Trust status was</p>

	<p>endorsed and approved; it was noted that this could also include assisting the Partnership with identifying funding streams for some of its major projects/sustainable sources of revenue for the Trust;</p> <p>5.3 Further to discussion, the appointment of Foundation to assist with the future development of the website at www.cirencester.gov.uk was endorsed and approved with funding being allocated from within the 2011/12 budget up to a maximum of £2,500.</p>
6.	<p>MEMBERSHIP DISCUSSION (MINUTE 7, 13/06/11 REFERS)</p> <p>6.1 Further to discussion, it was AGREED that the membership of the Steering Group afforded to Andrea Pellegram should be to represent the Community/Education in the capacity of Chair of Governors at Chesterton Primary School. It was also AGREED that the Head Teacher of Cirencester Primary School be invited to join the Steering Group for a twelve month period, as a co-opted member without voting rights.</p> <p>6.2 The importance of being in a position to attend meetings and support the Partnership was noted and in doing so representation of the Parish Church was discussed; the Chairman agreed to raise this matter with Father Leonard and to enquire about securing regular attendance perhaps by extending the remit of the parishes membership to Churches Together.</p> <p>6.3 It was noted that Park Life was no longer in a position to represent Love Lane Industrial Estate and it was suggested that the future contact for Partnership related correspondence should be Howard Burr who Chairs the Love Lane Business Group. It was noted that Howard was a member of the Business Working Group and that membership of the Steering Group in respect of business representation would be discussed at the next meeting.</p>
7.	<p>NEIGHBOURHOOD PARTNERSHIP UPDATE (STANDING ITEM) INCLUDING CONSIDERATION OF THE COMMUNITY AWARDS PROPOSAL (MINUTE 18, 13/06/11 REFERS)</p> <p>7.1 It was noted that a questionnaire was being circulated within the Beeches Ward in respect of the proposed sports and community development on the Town Council's 32 acre site at Kingshill and that a community fun day was planned for August 14th, it was also noted that the Stratton Show was taking place on August 29th.</p> <p>7.2 Discussions relating to the Community Awards proposal were deferred for future consideration.</p>
8.	<p>GREEN SPACES UPDATE – CHAIR’S REPORT</p> <p>Jacqui Stearn, outlined progress in respect of the Green Spaces Strategy consultation and the Group was formally advised of the appointment of Hannah Sturman who’ll be leading the consultation on behalf of the Partnership.</p>
9.	<p>CIRENCESTER LOCAL BUSINESS GROUP UPDATE – CHAIR’S REPORT</p> <p>There was nothing new to report; the next meeting of the Group is due to be arranged in due course.</p>
10.	<p>CULTURE GROUP UPDATE – CHAIR’S REPORT</p> <p>There was nothing new to report; progress relating to the Diamond Jubilee celebrations was noted along with proposals to plant trees in the Abbey Grounds – Martin Portus explained how this could be achieved with scheduled monument consent approval from English Heritage.</p>

11.	<p>SUSTAINABLE TRANSPORT GROUP UPDATE – CHAIR’S REPORT</p> <p>There was nothing new to report.</p>
12.	<p>SUSTAINABILITY GROUP UPDATE – CHAIR’S REPORT</p> <p>It was noted that the Group was currently not meeting although was being held together and progressing through information sharing and a Transition Cirencester website was up and running at:</p> <p>www.transitioncirencester.org.uk</p>
13.	<p>CHILDREN AND YOUNG PEOPLE UPDATE – CHAIR’S REPORT</p> <p>Clare Bartlett provided an update on the Ozone activities and discussions with the Cyber Café; it was noted that at the moment the café did not wish to formalize any future partnership arrangement with Ozone – although its funding was under threat. Arrangements for the Youth Town Council to shadow Town Councillors was noted as was the Kingshill underpass arts project taking place on the 4th and 5th August.</p>
14.	<p>ANY MATTERS NOT INCLUDED ON THE AGENDA WHICH WERE URGENT AND NEEDED TO BE DISCUSSED AT THE MEETING</p> <p>It was AGREED that a budget report on current 2011/12 expenditure be prepared for the next meeting of the Steering Group.</p>
15.	<p>DATE OF NEXT MEETING</p> <p>The date of the next meeting was noted as being on Monday 12th September 2011 at 6.00pm; the aim being to finish at 7pm to informally meet with the newly appointed Partnership Development Officer, Ged Cassell.</p>

